

UNIVERSITY OF ULSTER



STUDENT COURSE HANDBOOK

BSc Hons Sport and Exercise Sciences (3861)

2011/2012

[This is an abbreviated version of the Course Handbook available on the Academy website].

Welcome to the Ulster Sports Academy

September 2011

Dear Students,

I would like to extend a warm welcome to our new students and welcome back to our returning students.

On August 1st 2011 the Ulster Sport Academy reached its fifth anniversary. The past five years have seen many changes in sport at Ulster and we believe we have taken significant steps towards achieving the university's vision of being the leading university on the island of Ireland for sport. During the past five years the Academy has grown considerably and you will have an opportunity to meet our newest members of staff during induction in September. Sports students are now instantly recognizable through their exclusive sports kit and their achievements on and off the sports field continue to gain recognition within the university and further afield.

These are exciting times for sport at Ulster and we hope that you will take full advantage of the many opportunities to take part. Demand for our courses remains high (over 1200 applicants in 2011) and I congratulate you for gaining entry and / or progressing to the start of this new semester. I know that you will learn a great deal and develop your skills on the modules that you undertake this year. However I would also encourage you to get involved in all aspects of Sport at Ulster to allow you to develop the skills, knowledge and networks that will lead you into life beyond graduation!

In the Academy we are proud to have a team of high-calibre staff who are committed to student learning. You can find all our staff in Block 15 on E and C floors. Each of you will be assigned a studies adviser and I encourage you to speak to them if you wish to discuss any matters affecting your progress. Please also take time to visit our new website <http://www.science.ulster.ac.uk/sports/> and make maximum use of Blackboard Learn and the Personal Development System (PDS) to assist you in your learning.

Have an enjoyable year!

Professor Marie Murphy
Head of Ulster Sports Academy

FINDING YOUR WAY AROUND. All the blocks radiate from a long central spine (the Mall), and are NUMBERED (basically the order in which they were built). The floors in each block are allocated LETTERS with 'A' being ground level and 'M' the highest. There are signs and arrows along the Mall to help you find your way around. (The Mall is Block 9). All the staff in the Academy have offices in Block 15, floors C & E. The Academy Office is **15E08a**. The Faculty Office is in Block 17 – room **17C23** – this is more difficult to find as you have to go through Blocks 12 or 14 first.

TEACHING ROOMS are distributed throughout the campus, mostly off the Mall, but some may be in Dalriada (near the student village), as well as the specialised Sports Halls in Block 11 (below the Students Union). There are three large tiered lecture theatres along the Mall, (9F03, 9F06, 9F09), and two in Block 16 (16G42, 16G45) which are used for large classes.

THE LIBRARY AND LEARNING RESOURCE CENTRE is located above the Main Reception Area. There will be an introduction to the library and IT resources during year 1 Induction. On the other side of the Mall from the library is a commercial block with a supermarket, Students Union shop and restaurants. Go off the Mall into Block 11 and you will find the Sports Centre (downstairs), and the Students Union (upstairs).

There is a frequent **BUS SERVICE** into Belfast and QUB from outside the Block 5 Reception Area and a 'black taxi' stand across the grass from Block 17. The normal bus service operates from near the Shore Road entrance, and the railway (and Metro bus) from the station on Jordanstown Road (about 15 min).

THE COURSE. Your course is packaged into modules (worth 120 credits in each year). Most modules are 20 credits, but two are worth 10, and the final year project 40. Semester 1 examinations are held in January, semester 2 in May. There is more comprehensive information on the courses later. The resit examination period is mid-August (so failing examinations can mess up your summer!).

There is a **MODULE COORDINATOR** for each module and he/she will provide you with a Module Handbook giving details of the module content, assessment, dates for handing in coursework etc. Each module is allocated a code as follows; eg for **SLS108**;

SLS - is Sport & Leisure Studies **108** – module number

Your modules this year are;

SLS108 – Effective Learning
SLS109 – Practical 1: Sports
SLS110 – Exercise Science
SLS112 – Practical 2: Coaching Award
SLS113 – Sport & Exercise Psychology
SLS114 – Sports Planning & Policy
SLS115 – Principles of Teaching & Coaching

Module Coordinator

Dr Deirdre Brennan
Dr Conor McClean
Dr Michael Hanlon
Mrs Sinead Connolly
Dr Gavin Breslin
Mr Maurice Field
Mrs Tandy Haughey

STUDIES ADVISOR. Each student is allocated a studies advisor. You will be invited to meet with your studies advisor soon after you start the course and at least once per semester afterwards. You should inform your advisor if you are experiencing any academic or personal difficulties likely to affect your progress or academic performance. They are there to help you!

CONTACTING STAFF. Email is the preferred means of communication. When you enrol you will be given an email address, and you should visit this at least several times a week. I know everyone has their own personal email address, but the University address will be used for University business. If you want to talk to a member of staff you should email first to arrange a time, then you can be certain (well reasonably!) that they will be in their office.

An electronic version of the COURSE HANDBOOK is available on the Academy website (<http://www.science.ulster.ac.uk/sports>). This is a comprehensive document describing the structure of the course, module content and assessment, examination regulations etc.

There is a **STAFF-STUDENT CONSULTATIVE COMMITTEE** with representatives from each year of the course. This is charged with a number of important duties, including providing student feedback on each module. You will be asked to nominate and vote for representatives during the first few weeks.

This is a very brief welcome and introduction to the Ulster Sports Academy and our full-time degree course. More comprehensive information about the courses is available in the full Course Handbook on the Academy website. There is also lots of other information on the University and Academy websites, and I would urge you to visit them at;

Academy Website at <http://www.science.ulster.ac.uk/sports/>
University Website; http://www.ulster.ac.uk/current_students.phtml
And useful forms at;
<http://www.ulster.ac.uk/academicservices/student/forms.html>

The Academy address is;

Ulster Sports Academy
15E08a
University of Ulster
Jordanstown
Newtownabbey
Co Antrim BT37 0QB

Dr Rodney Kennedy
Course Director
15E03

ULSTER SPORTS ACADEMY, STAFF

HEAD OF ACADEMY:	Prof. Marie Murphy	Room No. 15E08b	Ext. 68177
ACADEMIC CO-ORDINATOR:	Ms Mary-Margaret Meade	15C04	68450
COURSE DIRECTOR:	Dr Rodney Kennedy	15E03	66242
ADMINISTRATIVE SUPPORT:	Mrs Barbara Gregg	15E08a	68177

(normally 9:00am – 5:00pm)

Name	Room	Ext.	Email
Dr Deirdre Brennan	15E01b	66668	<u>da.brennan@ulster.ac.uk</u>
Dr Gavin Breslin	15E01d	68478	<u>g.breslin1@ulster.ac.uk</u>
Dr Rachael Brooks	15E05	68236	<u>rmj.brooks@ulster.ac.uk</u>
Mrs Sinead Connolly	15C08	68160	<u>se.connolly@ulster.ac.uk</u>
Dr Gareth Davison	15C01	66664	<u>gw.davison@ulster.ac.uk</u>
Dr Paul Darby	15E01c	66416	<u>p.darby@ulster.ac.uk</u>
Mr Maurice Field	15C06	66163	<u>m.field@ulster.ac.uk</u>
Dr Margaret Groeneveld	15C02	68135	<u>m.groeneveld@ulster.ac.uk</u>
Dr David Hassan	15E01e	66666	<u>d.hassan@ulster.ac.uk</u>
Dr Michael Hanlon	15C03a	68539	<u>m.hanlon@ulster.ac.uk</u>
Mrs Tandy Haughey	15E02b	66118	<u>tj.haughey@ulster.ac.uk</u>
Dr Rodney Kennedy	15E03	66242	<u>r.kennedy@ulster.ac.uk</u>
Dr Paul Kitchin	15E01f	68213	<u>pj.kitchin@ulster.ac.uk</u>
Dr Katie Liston	15E06	68539	<u>k.liston@ulster.ac.uk</u>
Ms Mary Margaret Meade	15C04	68450	<u>mm.meade@ulster.ac.uk</u>
Dr Conor McClean	15C01	68435	<u>cm.mcclean@ulster.ac.uk</u>

Mr Shane McCullough	15E07b	68538	s.mccullough1@ulster.ac.uk
Dr Andrea McNeilly	15E01a	66675	a.mcneilly@ulster.ac.uk
Dr Tadhg MacIntyre	15C07	66163	te.macintyre@ulster.ac.uk
Professor Marie Murphy	15E08b	68177	mh.murphy@ulster.ac.uk
Mr David Reid	15E02a	66579	d.reid@ulster.ac.uk
Professor Eric Wallace	15E06	66535	es.wallace@ulster.ac.uk

Staff should be contacted initially by phone or email to arrange an appointment. The Course Director is usually also available outside office hours by email (r.kennedy@ulster.ac.uk).

STAFF TEACHING and INTERESTS

SPORTS STUDIES

Dr Deirdre Brennan

Young peoples' interests in Physical Education and Sport. Gender Issues in Sport. Coaching Behaviour in team sports.

Dr Rachael Brooks

Sports Development. and sports sociology. Research interests focus on identity issues and lifestyle sports.

Mrs Sinead Connolly

Physical Education, Teacher and Coach Education, Physical Literacy and Gymnastics.

Dr Paul Darby

The governance of world football, sport and the politics of division in Northern Ireland, African football, Gaelic games and Irish immigrant communities.

Mr Maurice Field

Sports Management.

Dr Margaret Groeneveld

Anthropology of sport; public governance of sport; sport migration and globalisation

Dr David Hassan

Nationalism in Ireland (with specific reference to northern nationalists), sport and identity in Northern Ireland, Sport and Political Ideology.

Mrs Tandy Haughey

Sports Coaching & Development.

Dr Paul Kitchen

Sports Management

Dr Katie Liston

Sociology of sport, health and exercise. Sport in Ireland. Sport and gender. Women's sports, particularly soccer, rugby and Gaelic football. National identity.

Mr Shane McCullough

Coaching and Sports Development

Mr David Reid

Performance sport environments. Elite sports coaching.

SPORT & EXERCISE SCIENCES

Dr Gavin Breslin

Sport and exercise psychology, motor skill acquisition and observational learning.

Dr Gareth Davison

Cellular and peripheral free radical production in exercise, health and disease.

Dr Michael Hanlon

Biomechanics. Movement feedback during motor rehabilitation.

Dr Rodney Kennedy

The application of sport science within high performance sport: athlete monitoring, strength diagnostics and whole body vibration training.

Ms Mary Margaret Meade

Psychological skills training (PST), exercise and psychological wellbeing, and eating disorders in sport.

Dr Tadhg MacIntyre

Sport Psychology.

Dr Andrea McNeilly

Sport Nutrition

Professor Marie Murphy

Exercise and Health: Brisk walking, women's health, blood lipids, coronary heart disease risk, exercise adherence, Psychophysiology.

Professor Eric Wallace

Sport and Exercise Biomechanics. Golf swing Biomechanics. Golf equipment. The Jumping Mechanism.

DATES OF ATTENDANCE/EXAMINATIONS/VACATIONS: 2011/12

Semester 1 (Autumn)

Monday 26 September 2011	Teaching begins
Friday 16 December 2011	Teaching ends
Monday 19 December 2011	Christmas vacation begins
Monday 26 December 2011- Monday 2 January 2012	University Closed
Tuesday 3 January 2012	University re-opens
Friday 6 January 2012	Christmas Vacation ends
Monday 9 January to Saturday 21 January 2012	Examination Period
Friday 27 January 2012	Autumn Semester ends

Semester 2 (Spring)

Monday 30 January 2012	Teaching begins
Monday 2 April 2012	Easter Vacation begins
Monday 9 April to Friday 13 April 2012	University Closed
Friday 13 April 2012	Easter Vacation ends
Friday 4 May 2012	Teaching ends
Monday 7 May 2012 (May Day)	University Closed
Tuesday 8 May to Friday 11 May 2012	Revision week
Monday 14 May to Saturday 26 May 2012	Examination period
Friday 1 June 2012	Spring semester ends

Resit Period

Wednesday 15 August to Thursday 23 August 2012	Suppl. Examinations
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BSc (Hons) Sports Studies & Sport & Exercise Sciences
Year 1 Semester 1 2011-12

DAY	09.15 -10.15	10.15 – 11.15	11.15 – 12.15	12.15 – 1.15	1.15 – 2.15	2.15 – 3.15	3.15 – 4.15	4:15 – 5.15
MON	SLS109 Practical 1					SLS110 Exercise Science 15G13	SLS111 Sport in Society	
	Sports Hall / Gym / HPC					Wks 1-12	Wks 1-12	16D08
TUES				SLS110 Exercise Science 15G13 Wks 1-5, 7-12 17J27 Wk 6 Only	SLS110 Exercise Science 15C14/15C16 Wks 1-11 17J27 Wk 12 Only			
WED	SLS109 Practical 1							
	Sports Hall/Gym/HPC Wks 1-12							
THUR	SLS108 Effective Learning		SLS108		SLS111 Sport in Society (Seminars)		SLS113 Sport & Exercise Psychology	
	21C05	Wks 1-12	17J27	1-5, 8-12	21D13	Wks 1-12	21D23	Wks 1-11
	17J27	Wks 1-5, 8-12					17J27	Wk 12 Only
FRI	SLS108 Effective Learning							
	21C05							
	Wk 12 Only							

BSc (Hons) Sports Studies & Sport & Exercise Sciences
Year 2 Semester 1 2011-12

DAY	9.15 - 10.15	10.15 – 11.15	11.15 – 12.15	12.15 – 1.15	1.15 – 2.15	2.15 – 3.15	3.15 – 4.15	4.15 – 6.15
MON	SLS340 Physiology of Sport & Exercise Group A 17E26 1-6, 8-12 17J27 Wk 7 ONLY		SLS340 Physiology of Sport & Exercise Group B (TBC) 4B04 1-12		SLS302 Resource Management 4D03 1-12		SLS301 Sports Development 16G42 1-12	
	SLS337 Sociology of Sport 4B04 1-12							
TUES	SLS317 Biomechanics 17E26 1-12		SLS315 PE: Theory & Practice 16D08 1-12					
WED	SLS337 Sociology of Sport 12L06 1-12		SLS306 Sport Coaching 17C22 1-12					
THURS	SLS315 PE: Theory & Practice Sports Hall 1-12		SLS301 Sports Development 12L06 1-12		SLS302 Resource Management 5F03 1-12		SLS306 Sport Coaching 1K03 1-12	
FRI	SLS317 Sports Biomechanics 15C16 1-12							
	SLS340 Physiology of Sport & Exercise 15C14 1-12							

**BSc (Hons) Sports Studies & Sport & Exercise Sciences
Year 3/4 Semester 1 2011-12**

DAY	09.15 - 10.15	10.15 – 11.15	11.15 – 12.15	12.15 – 1.15	1.15 – 2.15	2.15 – 3.15	3.15 – 4.15	4.15 – 5.15
MON			SLS517 Give Sport a Free Pass? 4D03 1-4, 6-12		SLS511 Exercise Metabolism 12L06 1-12		SLS521 Adv. Sports Development 12L06 1-12	
					SLS517 Give Sport a Free Pass? J03A09 Wk 5 ONLY			
TUES	SLS523 PE; Curriculum Design & Innovation 15J19 1-12				SLS502 Football & Society 15J12 1-12		SLS521 Adv. Sports Development 12L06 1-12	
WED	SLS512 Sports Biomechanics 1K04 1-12		SLS506 Science Project 1 - 12 17E26 1-12					
			SLS519 Sports Studies Project 16D08 2-12					
THURS	SLS512 Sports Biomechanics 15C16 1-12				SLS511 Exercise Metabolism 12L06 1-12			
	SLS517 Give Sport a Free Pass? 1K04 1-12		SLS502 Football & Society 15J12 1-12		SLS519 Sports Studies Project TBC 15J19 2-12			
FRI	SLS523 PE; Curriculum Design & Innovation 12L06 1-12 SH 7-12		SLS523 PE; Curriculum Design & Innovation -- School Workshops 12L06 1-12					

2. GENERAL TEACHING AND LEARNING INFORMATION

FACULTY OF LIFE & HEALTH SCIENCES

Dean: Professor Hugh McKenna
Associate Dean Professor Carol Curran

ULSTER SPORTS ACADEMY

Head: Professor Marie Murphy
Associate Head: Mr Shane McCullough

HEAD OF ACADEMY: The ultimate responsibility for the overall health of the course rests with the Head of Academy.

COURSE DIRECTOR: The Course Director is responsible for the day-to-day running of the course.

STUDIES ADVISOR: Each student on the course will be assigned to a member of staff whose job it will be to advise that student on matters related to his or her progress through the degree. You should contact your Studies Advisor at least TWICE each semester. **Please use email initially to arrange a time to see your Studies Advisor.**

TEACHING AND LEARNING

The aim and objectives of your course will be achieved in a variety of ways through the application of a range of teaching and learning methods across all modules. The principal methods are as follows:

Lectures

The term "lecture" has a wide interpretation with an emphasis on encouraging two-way communications. Handouts, worked examples, overhead projector presentations and videos are used, but a range of student/group activities are also being incorporated to encourage student participation. Similarly, the lectures are structured in such a way as to stimulate and guide further reading and other student activity and to relate to the seminar situations. As the course progresses, the traditional teaching and learning mechanism is incrementally reduced in favour of more participative and student-led systems.

Please note: Lectures are not designed to spoon feed facts nor are seminars an opportunity to repeat lectures. Rather, as you are reading for your qualification, you should read widely on the topics covered in each module. This allows you to acquire knowledge while at the same time developing skills in information gathering and time management.

Laboratory/Practical Classes

The objectives of laboratory/practical classes are to develop subject specific skills, reinforce and validate material exposed in lectures, simulate working environments, synthesise knowledge and provide opportunities for innovation. The Academy has a

strong commitment to providing realistic work experiences and various simulated exercises are included in the laboratory and practical sessions.

Seminars

Seminars are organised for groups of students, under staff supervision. Here the emphasis is on student participation and initiation, with the overall aim of developing independent learning abilities. As the course develops, seminars become a more important teaching/learning vehicle in order to encourage independent and self-centred learning and to develop abilities, attributes and competencies which students will use in their managerial positions. These include the transferable skills of communication, leadership, group dynamics and self-presentation. The seminars also feature case studies and some role play.

Case Studies

Case studies of increasing complexity are used within the course. They develop an understanding of the nature and skills of logical reasoning, a capacity for creative thinking and problem solving and a facility for the enhancement of effective communication and interpersonal relations. Many of those in use have been developed by staff based on previous industrial and/or research experiences.

Tutorials

Tutorials may be conducted on a small group, or on an individual basis. They are used to assist those who are experiencing learning difficulties, and to assist and advise in preparation for the honours dissertation, curriculum projects, assignments and other

Workshops

Workshops are forums for open discussion. Students will research aspects of a given topic or case study and will discuss their findings with their peers in the workshops. They also provide a practical vehicle upon which certain theoretical perspectives can be applied, tested and evaluated.

COURSE STRUCTURE

The course offers a programme of study leading to the Honours Degree award (360 credit points). An accumulation of 120 credit points is necessary to complete each year of the course. The degree is of 3 years duration with an optional placement opportunity, which is offered after the 2nd year.

All the modules in 1st year are compulsory. In years 2 and 3 there are compulsory and optional modules. For instance, in year 2 there are 4 compulsory modules and you also choose 1 additional optional module in each semester. At the end of year 2, you either proceed directly to year 3 or undertake a placement year. In final year, all students undertake a double-weighted compulsory Research Project in addition to 4 further modules, three of which are compulsory. Biomechanics is compulsory and can be taken in either semester 1 or 2. This in turn determines your choice of fourth optional module.

TEACHING & LEARNING COMMITTEE

Course Committees are responsible for the management, review and continuous reappraisal of courses and generally consist of all teaching staff. They meet regularly and submit annual reports to the Faculty Board to recommend amendments necessary in the light of experience and other developments. Examination results are considered and approved by the Board of Examiners. The Course Director is responsible for the day-to-day administration of the course.

STUDENT/STAFF CONSULTATIVE COMMITTEE

This consists of the Course Director, Academic Coordinator and student representatives (normally two to four elected from each year of the course). It provides a forum for discussion of issues relating to the quality of the student experience on the course and acts as a formal link between students and the Course Committee. Student members normally act as Secretary and Chairperson to the Committee respectively. The Committee meets at least once per semester, or on request of the student representatives. The Committee is required to eg;

- evaluate the teaching of all modules,
- consider external examiners reports,
- report on the working of the Studies Advisors procedure

The Student Representatives are responsible for;

- raising issues identified by the student cohort and representing that cohort on the Committee
- reporting back to the student cohort on matters raised and decisions taken.

Minutes of the Committee are discussed at the School Teaching & Learning Committee.

MODULE OUTLINES

Year 1

Effective Learning: SLS108

Dr Rachael Brooks

This module will equip the students with the key skills appropriate to University-level learning. These include the use of evidence-based research, referencing, oral and written communication of ideas, data analysis skills and the formulation of coherent arguments. Students will be expected to complete in-class and out-of-class tasks as well as engaging with Studies Advisors.

Practical 1 (Sports): SLS109

Dr Conor McClean

In order to develop an understanding of the structure, processes and functions of sport, students are provided with opportunities to acquire an understanding of and a competence in a range of practical activities. Through participation and observation, students should be in a more informed position to make practical judgements about sport in specified activities which will add value to other areas being delivered within the course.

Exercise Science: SLS110

Dr Michael Hanlon

Sport Science students require a solid foundation in exercise science, both in its theoretical concepts and the analytical skills that underpin it. The module draws upon the sub-disciplines of anatomy, kinesiology, physiology and biomechanics to facilitate an integrated understanding of the scientific basis of exercise.

Practical 2 (Coaching Award): SLS112

Mrs Sinead Connolly

To build upon the knowledge and experiences gained in Practical 1. To gain a greater understanding and development of processes required to become proficient in selected sporting activities through participation and observation. Students should be in a more informed position to make practical judgements about sport in selected areas to facilitate the integration of theory into practice. This practical module will add value to students undertaking study in both the sports studies and sports science courses.

Sport & Exercise Psychology: SLS113

Dr Gavin Breslin

This module provides an introduction to core theories and research methodologies within the field of sport and exercise psychology providing students with the knowledge base and foundation on which future sport and exercise psychology modules will build upon.

Sports Policy & Planning: SLS114

Mr Maurice Field

In the last decade sport and leisure has taken on a significant role within society as individuals and families have greater choice within the sport and leisure market. The leisure management profession has now extended beyond the traditional domain of public sector into private, commercial and voluntary arenas. Common management issues are addressed through theoretical lectures in the area of management, organisations and policy, and this theory is related to practice in both a sports and leisure management context.

Principles of Teaching & Coaching: SLS115**Mrs Sinead Connolly**

A fundamental knowledge and understanding of sport and physical education is a necessary starting point for students embarking on a career in the sports industry. Best practice principles in management, communication, planning, observation and evaluation common to teaching and coaching will be examined in theory and in practice.

Year 2**Physiology of Sport & Exercise: SLS340****Dr Rodney Kennedy**

This module reflects the increased application of the field of human physiology to sport and exercise. Students will consider the effects of exercise on the cardiovascular, respiratory, metabolic and thermal systems of the human body. Particular emphasis is placed on the acute and chronic responses and adaptations to exercise of varying intensity and duration.

Biomechanics of Sport & Exercise: SLS317**Dr Michael Hanlon**

This module builds on and extends the theoretical knowledge from Level 1 Exercise Science and provides opportunities for application of knowledge to practice in sport and exercise. Students will examine the fundamentals of biomechanical principles on performance in sport and exercise. The development of laboratory skills pertaining to biomechanics will provide students with an opportunity to examine key techniques employed by sport and exercise biomechanists.

Sports Development: SLS301**Dr Rachael Brooks**

Sports Development is an important and emerging profession in many different areas of the sports industry. National governing bodies, local authorities, higher education and education and library boards employ full time sports development officers. The Sports Development module promotes the opportunity to review current and proposed sports development models and initiatives and to put theory into practice by engaging in a 8 x 1 day placements within a sports development setting.

PE: Theory & Practice: SLS315**Mrs Sinead Connolly**

Physical education has evolved over the years into a formidable and valuable educational tool. Its status as a dedicated learning strand/area on the new revised curriculum for Northern Ireland outlines the recognition it receives as an important medium for the all round development of children. This module is designed to introduce the student to the educational theory that underpins effective learning and teaching and the pedagogical issues that face a teacher in the context of physical education.

Sport Resource Management: SLS302**Mr Maurice Field**

In the last decade sport and leisure has taken on a significant role within society. The leisure management profession has now extended beyond the traditional domain of public sector into private, commercial and voluntary arenas. Common management issues are addressed through theoretical lectures in the area of facilities management, and this theory is related to practice in both a sports and leisure management context.

Research Methods: SLS313**tbc**

This module will provide the student with an appreciation of the relative strengths and weaknesses of selected investigative methodologies commonly used in sport, exercise and leisure research. It will also equip them with statistical analysis, skills and the ability to undertake supervised research. This module equips the students with the research skills required necessary to undertake independent study in their final year.

Sport & Exercise Psychology 2: SLS303**Dr Tadhg MacIntyre**

This module aims to develop an understanding of the theories underlying research and practice in the field of sport and exercise psychology. Students will be encouraged to evaluate theories in a systematic fashion by examining how they describe, explain and predict phenomenon. Furthermore, they will develop critical thinking skills, which will facilitate their evaluation of evidence-based research.

Strength & Conditioning: SLS304**Dr Rodney Kennedy**

Strength and Conditioning is a rapidly developing area and is now a well established specialist field within performance sport. The practical nature of strength and conditioning with its supporting scientific theory provide an exciting and varied area of study.

Motor Learning & Performance: SLS305**Dr Gavin Breslin**

This module will focus on the teaching and coaching of fundamental movement and core athletic skills and how these impact upon performance in a range of sporting activities. An understanding of key learning principles and their application will be developed within this module.

Sports Coaching: SLS306**Mr David Reid**

A knowledge and understanding of sports coaching is vital for anyone working in a coaching context to assist with the enhancement of performance and athlete development. This module reflects the multi-faceted nature of modern-day sports coaching and provides the underpinning knowledge and competence required to plan, operate and evaluate effective participation and performance coaching programmes.

Applied Fitness Techniques: SLS316**Dr Rachael Brooks**

The module has been created to equip students with the practical and professional skills required to gain graduate and/or placement employment in the fitness sector.

Placement: SLS307**Dr David Hassan**

The university is committed to the inclusion of a 26-48 week placement as an optional part of the undergraduate programme. This module allows students to gain a diploma in industrial studies as a result of working in an organisation within the sport and leisure industry and in schools (this is seen as particularly valuable for those interested in progressing to a career in teaching).

Placement: SLS308**Dr David Hassan**

The university is committed to the improving of the international dimension of the study available to its students. The Diploma in Area Studies provides an opportunity for students to study abroad, largely in the U.S.A., to achieve these objectives. The

placement aims to expose students to an academic environment which is both challenging and stimulating, allows educational and social links to develop and to compare and contrast established knowledge in the broad area of sports business.

YEAR 3

Exercise Metabolism: SLS511

Dr Gareth Davison

Exercise metabolism is a contemporary feature of many sport and exercise journals, with a plethora of exciting new information relating to exercise biochemistry and nutrition discussed. The present module will not only complement existing modules relating to the human body, it will also provide the student with an insight into a relatively new area of exercise science.

Applied Biomechanics: SLS512

Dr Eric Wallace

Sports biomechanics is one of the three main disciplines comprising sports sciences. This Level 3 module extends the understanding and knowledge base and the applied opportunities of Level 2 Biomechanics. This knowledge and practical base provides the student with the skills to apply scientific concepts to the advanced biomechanical analysis of sport and exercise movements.

Advanced Sports Development: SLS521

Mr Shane McCullough

Sports Development is an evolving profession and now offers a diverse range of vocational opportunities for students studying sports-related courses. The emergence of community sports development and the increasing emphasis on the creation of coach and youth development posts are a direct consequence of government agendas aimed at targeting social need, promoting inclusion, addressing health and crime issues and developing a culture of sporting excellence.

PE: Curriculum Policy, Practice & Innovation: SLS523

Dr Deirdre Brennan

This module is built upon the work completed and knowledge gained in Level 2 Physical Education: Theory and Practice. It focuses on recent initiatives that have affected curriculum development and teaching and learning practices (Curriculum Review, Raising School Standards, Burns Report, Costello Report, Competency based model of teacher training) and critically examines these specifically in the context of physical education.

Research Project in Sport & Exercise Sciences: SLS506

Prof Eric Wallace

As part of the qualification for an honours degree students are expected to complete a research project. This module draws upon the discipline based and research methods modules at Level 2 and encourages students to carry out a piece of independent research in the area of sport and exercise sciences.

Applied Sport Psychology: SLS525

Ms Mary-Margaret Meade

An in-depth knowledge and understanding of psychological theories and contemporary issues and the ability to critically evaluate relevant empirical findings are important prerequisites for professional practice in the field of applied sport psychology. This module encourages students to link theory to practice and provides the opportunity to develop practical skills.

Strategic Management in Sport: SLS510**Mr Maurice Field**

The aim of the module is to provide students with the knowledge and ability to understand the strategic management process, the role of manager and issues, within various sport and leisure organisations. Additionally, it seeks to provide the students with the opportunity to research the current developments associated with the management of a sport and leisure business at corporate level.

Physical Activity, Exercise & Health: SLS527**Dr Conor McClean**

The aim of this module is to provide students with the ability to critically evaluate current understanding of the role of exercise in the prevention and treatment of chronic disease from a population standpoint and a theoretical overview of the physiological mechanisms thought to underpin the beneficial effects of exercise

Sport & Exercise Nutrition: SLS528**Dr Andrea McNeilly**

This module aims to provide an overview of the biochemical principles of Sport and Exercise Nutrition, and the role of nutrition in exercise performance and in the prevention of disease.

BSc (Hons) Sport & Exercise Sciences

Level	Semester	Module Title	Credit Value	Status Compulsory (C) Optional (O)	Core module (Y/N)	Prerequisite Modules
4	1	Effective Learning SLS108	20	C	N	None
4	1	Practical 1: Sports SLS109	20	C	Y	None
4	1	Exercise Science SLS110	20	C	Y	None
4	2	Sport & Exercise Psychology SLS113	10	C	Y	None
4	2	Practical 2: Coaching Award SLS112	10	C	Y	None
4	2	Sports Policy & Planning SLS114	20	C	N	None
4	2	Principles of Teaching & Coaching SLS115	20	C	N	None
5	1	Physiology of Sport & Exercise SLS340	20	C	Y	None
5	1	Biomechanics of Sport & Exercise SLS317	20	C	Y	None
5	1	Sports Development SLS301	20	O	N	None
5	1	PE : Theory & Practice SLS315	20	O	N	Principles of Teaching & Coaching Level 1
5	1	Sport Resource Management SLS302	20	O	N	Sports Policy & Planning level 1
5	1	Sports Coaching SLS306	20	O	N	None

Level	Semester	Module Title	Credit Value	Status Compulsory (c) Optional (o)	Core module (Y/N)	Prerequisite Modules
5	2	Research Methods SLS313	20	C	Y	None
5	2	Sport & Exercise Psychology 2 SLS303	20	C	Y	Sport & Exercise Psychology Level 1
5	2	Strength & Conditioning SLS304	20	O	N	None
5	2	Motor Learning & Performance SLS305	20	O	N	None
5	2	Applied Fitness Techniques SLS316	20	O	N	None

6	1	Exercise Metabolism SLS511	20	C	N	
6	1&2	Applications in Sports Biomechanics SLS512	20	C	N	Biomechanics of Sport & Exercise Level 2
6	1	Advanced Sports Development SLS521	20	O	N	Sports Development Level 2
6	1	PE : Curriculum Policy, Practice & Innovation SLS523	20	O	N	PE : Theory & Practice Level 2
6	2	Sport & Exercise Nutrition SLS528	20	O	N	None
6	2	Applied Sport Psychology & Contemporary Issues SLS525	20	C	N	Sport & Exercise Psychology Level 2
6	2	Strategic Management in Sport SLS510	20	O	N	Sport Resource Management Level 2
6	2	Physical Activity, Exercise & Health SLS527	20	O	Y	None

6	1 & 2	Research Project in Sport & Exercise Science SLS506	40	C	N	Research Methods Sport & Exercise Physiology Biomechanics of Sport & Exercise Sport & Exercise Psychology (all at level 2)
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In the Table above, column 6 indicates whether modules are core (Y) or not (N). If a core module is assessed by a mixture of examination and coursework then BOTH components must be passed with a mark of at least 40% in BOTH to pass the module. As explained later, for the other modules a mark in one component of 35-39% is sufficient to pass so long as the overall module mark is at least 40%.

SOME COMMON QUESTIONS AND ANSWERS

(These are based on the FULL Course and Examination Regulations which are available in the Course Handbook)

1. GENERAL QUESTIONS

How many modules do I take each year?

You will undertake modules to the value of 120 points each year. Our modules are generally valued at 20 credit points (a couple are 10), which means generally 6 modules per year (6X20=120), with 3 taken in each semester.

How do I find out what is covered in each module?

When you start a module you will be given a Module Handbook by the Module Co-ordinator. In this electronic age the Module Handbook is usually provided in electronic form. This will detail the content of the module, and usually give details of what is covered week by week.

What does a module Co-ordinator (MC) do?

This is the person who is responsible for the organisation and delivery of the module, monitoring student performance and attendance etc. Often a number of staff are involved in teaching a module, but the MC co-ordinates their activities. When the module finishes he supplies marks to the Examinations Office and he carries out a 'module evaluation' which he reports to a meeting of the Course Committee.

Who is my Studies Advisor?

You should be allocated a member of Staff to act as Studies Advisor when you enter the University and a listing will be found on the Academy Noticeboard. You are expected to meet your Studies Advisor once each semester at least, to discuss your academic progress and any circumstances that are likely to affect your progress.

How can I arrange a meeting with the Course Director, Studies Advisor or Module Coordinator?

In the first instance you should send an email (preferable) or phone to arrange a time. It is not acceptable to say, "I tried your room and you weren't there...." We have other things to do and don't sit in the office all day.....!

Can I change modules?

Not in year 1. However in years 2 and 3 there are optional modules. You can change your mind about an optional module within the first 2 weeks of semesters 1 and 2. However, bear in mind there might be pre-requisites or a module might have reached its quota. Talk to the Course Director and complete a Module Amendment Form.

Can I change course?

Not between the two Sports degree courses. However if you really feel the course is not for you there is a good possibility of being accepted on to another course in the University. See the Course Director.

Where do I find my timetable – I have sporting activities during the year?

The Course Director will provide the timetable when it becomes available before the beginning of each semester, by email, or you can consult the Noticeboard on 15E. The timetable is also available on the University website. However rooms may be changed at short notice or classes rearranged because members of staff may be ill or otherwise indisposed.

What should I do if I can't attend class?

You are expected to attend all classes and be punctual and regular in attendance. If you have not been in attendance for more than three days through illness or other cause you must notify the Course Director immediately giving the reasons for the absence and whether it is likely to be prolonged.

If the absence is for a period of more than five working days, and is caused by illness which might affect your studies you should provide an appropriate medical certificate.

If you are likely to be away (e.g. for a sporting activity) you should see the Course Director and complete a Notification of Absence Form (NOA). This is available on the University website under Current Students then Academic Services. If it involves missing an assessment then you need to complete an EC1 (Extenuating Circumstances) form.

If you are absent without good cause for a substantial proportion of classes you may be required to discontinue studies.

Academic staff are required to keep a record of attendance. If you fail a module and have been absent for a substantial number of classes you may be asked to retake the module WITH ATTENDANCE (and pay!), in the next academic year, before proceeding to the next level. Also if you miss classes dealing with safety issues you might not be allowed to carry out an assessment if the module coordinator believes you (or colleagues) might be at risk.

2. ASSESSMENTS AND EXAMINATIONS

How is my performance in modules assessed?

Modules are assessed by examinations and continuous assessment (CA), or in some modules just CA. Continuous assessment includes essays, tests, presentations etc. Generally if both examination and CA are assessed the weighting is around 50% examination, 50% CA (see your Module Handbook).

When are examinations held?

All end-of-module examinations are held in January and May, during designated examination periods. Supplementary (resit) examinations are held in August. Your results in the January (1st semester examinations) are provisional. They are held and moderated in June when the external examiners are present. All results for the year are confirmed at the meeting of the Examination Board in June.

What is an Examination Board?

This is chaired by the Dean of the Faculty (or Associate Dean) and consists of all members of the Course Committee, the External Examiners, and representatives from the Faculty Office and Examinations Office.

I don't agree with the decision of the Examination Board. What can I do?

You can appeal against a decision – but only under certain circumstances. You cannot appeal against the marking. All failing and borderline marks are double checked by other staff. This is required by the University. Also your work is moderated in June when the external examiners visit and look at your work.

How do I appeal against a decision?

Contact the Examinations Office and they will advise and provide the appropriate forms. Your appeal is to the Dean in the first instance, and you can opt to attend and argue your case. Usually students appeal on the grounds that there were extenuating circumstances that had not been presented or taken into consideration previously. Appeals MUST be presented within 1 week of the results being published.

The day of my examination is not suitable as I am going to a wedding. Can you change it?

No! – and don't ask. The Examinations Office staff set the times for all examinations in Jordanstown. They take into account the number of students in class, capacity of examination hall, length of examination - and of course try to avoid sending the same student to different examination halls to do 2 different examinations at the same time... The times are therefore set objectively by people with no direct involvement. If two examinations clash report it to the Examinations Office or CD immediately.

3. RESITS, FIRST-SITS ETC

I missed an examination, what should I do? Contact the Course Director as soon as possible. See below under extenuating circumstances.

When do my results come out?

Your examination results (pass/fail) are available within 5 days of the Examination Board in June, but the detailed marks will only be available to you on the website later. Staff are not allowed to give you results over the phone or in person, so don't ask. HOWEVER I will provide results if you contact me the day AFTER the Examination Board. I am not supposed to, so don't tell anyone.....

I think I have failed all my modules in January. Does that mean I can't proceed to the 2nd semester?

Progress from semester 1 to 2 is automatic. Your failures in semester 1 modules are only confirmed in June when the whole profile of marks for the year will be considered. But you would have used up your quota of allowed resits. If you do fail in 3 modules you will be invited for a serious discussion with the CD or Studies Advisor.

What happens if I fail modules?

That depends...

In years 1 and 2 you are allowed to fail THREE modules (up to 60 credit points) and resit the failed component(s) again, during the Supplementary Examination period in August. It is expected you will pass them on this occasion.

IF you fail 3 modules again (at 2nd attempt) you would be required to WITHDRAW from the course.

IF you fail 2 modules (40 credits) again (at 2nd attempt) you would NOT PROCEED and you would be required to retake these modules during the next academic year (with or without attendance, depending on circumstances). The assessments would be at the normal times (January or May) If the next year is the placement year you would not be allowed to proceed or continue in placement.

IF you fail 1 module (20 credits) again (at 2nd attempt) you MAY proceed but would be required to retake the failed component ON ONLY ONE FURTHER OCCASION at the next opportunity. However if the failed module is a PRE-REQUISITE for a module in the next year you MAY NOT proceed to the next year until the prerequisite is passed.

What happens if I fail modules in final year?

You are only allowed to fail 2 modules (40 credits) in final year and you only have 1 further opportunity to resit them. Also bear in mind that the project/dissertation module counts as 40 credits. Failure of either module at the 2nd occasion means you would be required to withdraw from the course.

How many modules am I allowed to resit?

That depends.... In years 1 and 2 if you fail up to 60 credits you are allowed to resit these in August. In final year you are allowed to fail only 2 and resit them in August.

If I fail examinations in January can I resit them in May?

No! The resit period is in August. Anyway failed January examinations are confirmed at the Examination Board which is held in early June. However if you were unable to sit an examination in January because of valid extenuating circumstances you would be allowed a 'first-sit' in May.

If I fail resit examinations in August what are the consequences?

Again that depends.... In years 1 and 2 you are allowed to proceed and carry to the value of 20 credit points (normally 1 module) and take assessments at the next available opportunity in the next academic year. However if the failed module is a pre-requisite for a module in the next year you might not be allowed to proceed.

If you are required to attend classes that is a different matter.

What is the pass mark for a module?

You must achieve a mark of 40% or higher to pass a module. If a module is assessed by CA and examination you must have at least 35% in one of the components and sufficient marks in the other component to give a module average of at least 40%. HOWEVER this does not apply to **core modules**.

What are **core modules**?

The core modules contain material central to the degree – see the Tables beginning on page 18. If a core module is assessed by a mixture of coursework and examinations you must pass both components with at least 40% in each to pass the module.

4. EXTENUATING CIRCUMSTANCES

What is meant by extenuating circumstances?

If you are prevented by illness or other sufficient cause from taking or completing the whole or part of the assessment during the programme, or your results are substantially affected by illness or other sufficient cause, you may be permitted to complete, take, or repeat the assessment (called a first-sit). The mark you obtain will stand (unlike a resit where the maximum mark is 40%).

What would be considered Extenuating Circumstances?

Some examples should serve to differentiate between valid and non-valid extenuating circumstances:

Examples of extenuating circumstances that may be accepted by an Exam Board:

- (a) Illness in the run-up to an examination or coursework deadline, or during an examination
- (b) Bereavement in the run-up to an examination or coursework deadline (*normally a close relative i.e. parent, child, partner or sibling*)
- (c) Sudden illness or emergency in connection with a family member or dependent
- (d) Civil disturbance (rioting, intimidation, bomb-scares, bus and rail disruption)
- (e) Traumatic event (e.g. being assaulted, or witnessing an accident or assault)
- (f) Extreme weather conditions preventing either study or travel
- (g) Domestic upheaval (fire, burglary, eviction)

Examples of extenuating circumstances that would not normally be accepted:

- (a) Employment commitments limiting time available for study (*although greater flexibility may be applicable to part-time students in full-time employment*)
- (b) Pressure of other academic work e.g. other coursework due around the same time
- (c) Having to take a pre-arranged holiday
- (d) Wedding preparations
- (e) Sporting commitments (*although exceptions might sometimes be made, e.g. if the student were representing his/her country, or the University*)
- (f) Missing a bus
- (g) Moving house
- (h) Failure of IT systems, or inability to gain access to IT systems, when the student has not taken adequate precautionary measures – e.g. failure to keep copies or save back-up versions, or ill-judged reliance on friends' or classmates' equipment or help, or leaving it to the last minute to seek access to University facilities. In all such cases, these difficulties could have been foreseen and avoided at an earlier stage.

How do I ask for extenuating circumstances to be taken into account?

You must submit an Extenuating Circumstances Form (EC1) to the Course Director as soon as possible. This is available on the University Website, under 'Current Students' and then 'Academic Services'. This must be accompanied by supporting evidence (eg medical certificate, letter from Student Services etc). *The Course Director HAS to provide the evidence of extenuating circumstances for scrutiny to the Examination Board.*

5. DEGREE CLASSIFICATION

Do my year 2 marks contribute to my final degree classification?

No. That used to be the case but the University changed the Regulations about 5 years ago, and now only final year marks count.

How is my final year aggregate mark calculated?

You have 4 taught modules in the final year (4 X 20 credit points) and a double weighted project (40 credit points), equivalent to 6 modules. All the module marks (as %) are summed (project mark added twice!), and the total divided by 6.

How does the final aggregate mark determine the degree classification?

The Class boundaries are as follows;

Class I	At least 70%
Class II (division i)	At least 60% and less than 70%
Class II (division ii)	At least 50% and less than 60%
Class III	At least 40% and less than 50%

When determining the degree classification are aggregate marks rounded up and down?

Yes. 59.5% is rounded up to 60%, and 59.49% is rounded down to 59%. In reality of course a mark like 59.4% would be scrutinised by both internal and external examiners. See question on interview.

Will I be invited for an interview with an external examiner?

All students are required to be available on the day of the Examination Board in June for a possible *viva voce* with the External Examiner. You will be informed of the date of the Board meeting well in advance (but it is usually a Tuesday - *probably* 7th June), and asked to keep the day free. About 10 – 12 students are interviewed each year.

Why will an external examiner want to interview me?

Any number of reasons. For a start external examiners are required to satisfy themselves about the quality of our graduates, and confirm that the standard is the same as elsewhere – so they need to interview students over the range of awards. But there are other reasons – you might be on the borderline (eg 59.4%); one of your marks might be totally out of line with the rest (1 in the 40s, the rest in the 60s) and he might want to know the reason; there might be previously unknown extenuating circumstances. *However you can only improve your situation in the interview – marks cannot be taken from you!*

6. CONTINUOUS ASSESSMENT

When should coursework be submitted and what happens if I miss the deadline?

The hand-in dates should be given to you early in the module and will probably be in the module handbook. You should get a receipt for work handed in or have a form date-stamped in the Academy Office.

If you miss the deadline without good reason it is likely the work will not be accepted for marking, or the mark reduced on a sliding scale (see below). You must make sure it is completed before the deadline. If there are extenuating circumstances you should inform the module coordinator before the hand-in date or as soon as possible afterwards. (See extenuating circumstances later).

The following penalties for late submission of coursework will be applied in all modules on Sports Courses.

The following penalties for late submission of coursework apply:

Late submission on the due date or the following day	Penalty 5%
Penalty per additional day	Penalty 10%
Submission 2 weeks late	Penalty 100%

Will I receive feedback on coursework I have submitted?

Yes, it is the policy that written feedback is given. If you don't understand the reason for your mark you **MUST** talk to the module coordinator. This is part of the learning experience, and hopefully your mark will improve the next time.

What are the criteria used in marking Coursework?

The criteria used for marking coursework should be explained in the Module Handbook. Make sure you know what is expected from you.

I don't understand why I was given such a low mark for my coursework. Can I find out why?

Most certainly. Read the written comments carefully and if you are still unhappy you should arrange to see the module coordinator about it. This is an integral part of the learning process.

Will the external examiners see my coursework?

All final year students are asked to return coursework at the end of the year – **AND YOU MUST DO THIS**. External examiners look at samples over the range of marks. Also they will look closely at borderline cases, failing students and those having interviews. External Examiners also ask to look at a sample of coursework from other years.

7 PLAGIARISM

Plagiarism is the act of taking or copying someone' else's work, including another student's, and presenting it as if it were your own. Typical plagiarists use ideas, texts, theories, data, created artistic artefacts or other material without acknowledgement so that the person considering this work is given the

impression that what they have before them is the student's own original work when it is not. Plagiarism is a form of cheating and is dishonest.

- All coursework including dissertations, projects, essays and seminar papers must be your own work. Sources of information (including Web pages) must be acknowledged and a piece of work containing passages copied from publications, books or from other sources including work of other students, with only minor variations or without quotation marks and acknowledgements, will not be accepted. You will be shown how to reference (Harvard method) and produce a bibliography correctly. Please ensure that this procedure is adhered to at all times. Plagiarised material will be assigned the mark zero.
- Plagiarism is regarded by the Course Committee as a very serious offence and may be subject to formal disciplinary proceedings under University Ordinance 1985/87 (Student Discipline). A full description of the University Policy on Plagiarism is available below;
 - (a) After a student has received formative advice offences are cumulative and carry over from year to year. Offences are not carried over from undergraduate study to postgraduate study.
 - (b) Mark of zero penalty not implemented until formative advice has been given to a student. It may therefore be appropriate, depending on the proximity of assignment deadlines, to count two or three occasions of plagiarism as one offence.
 - (c) A student who does not attend for interview (1st offence) will be deemed to have received formative advice for the purpose of applying penalties.
 - (d) When formative advice is given to a student, or an interview held, a note is placed on the student's file. If the student does not attend for interview, this will also be noted on the student's file.
 - (e) A plagiarism record will be kept at University level on which all offences will be recorded. This is simply to record the number of offences. The record will be used to ensure that penalties accumulate across modules.
 - (f) 'Assignment containing plagiarism' means the assignment which contains the plagiarised material, and not all the assessment for the module.
 - (g) When, in the academic judgement of the member of staff, the plagiarism is of a very minor nature and may be attributed to incorrect referencing techniques, it may be penalised as such rather than as plagiarism.
 - (h) When a student fails in assessment following the application of a penalty, the normal consequences of failure as set out in course/award regulations apply.

Faculty of Life and Health Science

Plagiarism Policy

This policy is based on the University Plagiarism policy. It should be noted that these penalties for plagiarism are designed firstly to reinforce the nature and seriousness of plagiarism and secondly to facilitate students learning how to present academic work appropriately. The policy and penalties *only* apply to the outcomes of the assessments. There may be other sanctions, such as adverse references or a failure to recommend students to enter a professional register which may be applied in specific circumstances and in addition to these assessment penalties.

FRAMEWORK OF PENALTIES FOR PLAGIARISM OFFENCES

1ST OFFENCE	2ND OFFENCE	3RD OFFENCE	4TH OFFENCE	PLAGIARISM DETECTED SUBSEQUENT TO GRADUATION
Reduction in marks based on exclusion of plagiarised work. Formative interview with module co-ordinator and/or tutor.	Mark of zero for assignment containing plagiarism. Interview with Head of School and/or Course/Subject Director and/or tutor. Formal letter placed on student file.	Mark of zero for assignment containing plagiarism and maximum mark of 40% for coursework element. Case referred to Dean with recommendation of reprimand and fine. Formal letter placed on student file.	Mark of zero for module. Case referred to University Disciplinary Committee with recommendation of suspension (1 semester or 1 year as advised by Faculty) or discontinue studies at the University. Outcome placed on student file.	The award may be revoked.

8. PLACEMENT YEAR

What is the Placement (or Intercalary) Year?

Placement is an optional element of both undergraduate courses. The placement period is spent in a paid or unpaid unemployment and will normally cover a period of 48 weeks and account for the majority of Semesters 1, 2 and 3 of the third year.

A placement experience of a period of 25 weeks study abroad in an educational institution may be undertaken in the intercalary year.

Can I opt out of the Placement year and progress from year 2 to final year?

Yes. The placement year is optional. Inform the Placement Tutor or Course Director and you will be transferred into the non-placement course.

Is placement just a case of taking a year out and finding a job?

No. The placement is an integral part of the course. You will be assigned a University Tutor and asked to submit material based on the placement experience, for assessment. You will also have to enrol for the year.

I would like to take a year out from my studies. Is that possible?

Yes, see the Course Director and complete a Student Record Amendment Form, requesting Leave of Absence (LOA). You will also need to submit a letter giving your reasons. Although this form is signed by the Course Director, the Dean of the Faculty makes the decision and he needs good reasons to grant LOA.

Disclaimer

This is a summary of the Material in the Course Handbook available on the Academy Website. Details of the course are set out in the Course Handbook. The University will use all reasonable endeavours to deliver the course in accordance with this description. However the University does not provide education on a commercial basis and is largely dependent on public and charitable funds, which the University has to manage in a way that is efficient and cost-effective, in the context of the provision of a diverse range of programmes to a large number of students. The University therefore reserves the right to make variations in the content or method of delivery or assessment or other changes if such action is reasonably considered necessary by the University in the context of its wider purposes. The University also cannot guarantee complete success in placements being secured for all students.

Dr. Rodney Kennedy

Course Director

September 2011